

VILLAGE OF MUENSTER
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
WEDNESDAY, MAY 21 , 2025

PRESENT: Mayor: Shauna Ilg
Councillors: Karl Senko
Benji Szautner
Kim Fetter
Shane Haeusler

Administrator: Jan Sylvestre
Foreman: Nick Vanderveen present 6:30 – 9:00 pm

Delegates:

Marguerite Cunningham – 6:30 -6:46pm Donor Choice
Sue Davis- 6:46-6:52pm Muenster Community Center
Joe Schieber, Payton Hinz , Andrew Breker – Subdiv for Mccc 6:52-7:04 pm
Dave Fisher – React 7:03 -7:15 pm

Res 2025-084

CALL TO ORDER:

Deputy Mayor Shauna Ilg called the meeting to order at 6:30 p.m.

Res 2025-085

AGENDA:

a) **Moved by:** Karl Senko

Seconded by: Kim Fetter

THAT the agenda, as amended to include Dave Fisher as a delegate, all in favour, be approved.

MOTION CARRIED

Res 2025-086

MINUTES:

Moved by: Karl Senko

Seconded by: Benji Szautner

THAT the minutes of the **Regular Meeting** of Council held on Wed April 16, 2025, be approved.

MOTION CARRIED

Res 2025-087

MINUTES:

Moved by: Karl Senko

Seconded by: Kim Fetter

THAT the minutes of the **Special OCP/ZB and Lot Sale Meeting** of Council held on Wednesday April 23, 2025, be approved.

MOTION CARRIED

Res 2025-088

MINUTES:

Moved by: Kim Fetter

Seconded by: Karl Senko

THAT the minutes of the **Special Budget Meeting** of Council held on Thursday April 24, 2025, be approved.

MOTION CARRIED

Res 2025-089

FINANCIAL REPORTS:

a) Moved by: Karl Senko

Seconded by: Shane Haeusler

THAT the Statement of Financial Activities and Balance Sheet for the month of April, 2025 be approved as presented by the Administrator.

MOTION CARRIED

b) Moved by: Benji Szautner

Seconded by: Karl Senko

THAT the Accounts Payable, as per attached listing with the exception of Catterall Wright and LCDBWA invoices, be approved for payment.

MOTION CARRIED

Res 2025-090

CORRESPONDENCE:

Moved by: Karl Senko

Seconded by: Kim Fetter

THAT the correspondence as per attached listing, having been reviewed, be accepted.

MOTION CARRIED

Res 2025-091

REPORTS:

Moved by: Shane Haeusler

Seconded by: Kim Fetter

THAT the following reports be received as information:

- Administrator Report – Jan Sylvestre
- Village Foreman Report – Nick Vanderveen

MOTION CARRIED

Res 2025-092

REACT GARBAGE FEES #101 SCOTT STREET:

Moved by: Benji Szautner

Seconded by: Shane Haeusler

THAT the utility bills for #101 Scott Street continue to include the monthly garbage fees as per the 2025 Utility Bylaw, be accepted.

MOTION CARRIED

Res 2025-093

FCM CLIMATE RISK ASSESSMENT PROJECT :

Moved by: Benji Szautner

Seconded by: Shane Haeusler

THAT the Village proceed to enter into agreement with FCM Green Municipal Fund for the Climate Risk Assessment project approved grant of \$70,000.00 towards completion of a climate risk assessment of community buildings, be accepted.

MOTION CARRIED

Res 2025-094

DEPT OF HIGHWAYS DITCHING AND CULVERTS :

Moved by: Benji Szuatner

Seconded by: Shauna Ilg

THAT the Village of Muenster foreman explore blocking the flow of water under Hwy #5 to keep the surface spring run off on the North Side of Hwy #5 AND explore taking out the culvert under the unused approach behind property (between Hiway #5 and the 411 Phillips property) at 411 Phillips Street, be accepted.

MOTION CARRIED

Res 2025-095

AUDITED FINANCIAL STATEMENTS

Moved by: Shane Haeusler

Seconded by: Shauna Ilg

THAT the Village of Muenster approve and accept the 2024 Audited Financial Statements as presented by Baker Tilly, be accepted.

MOTION CARRIED

9:13 pm ** Conflict of Interest Declared by Councillor, Kim Fetter regarding her role on the Muenster Post office Board (Operated by St. Gregor Store) and requesting services from the Village regarding receipting. Kim Fetter removed herself from chambers at 9:13 pm.

Res 2025-096

ST. GREGOR STORE/MUENSTER POST OFFICE

Moved by: Benji Szuatner

Seconded by: Shane Haeusler

THAT the Village of Muenster allow the administrator to accept one batch of annual donations to be receipted (typically in July) for donations made towards the Muenster Post Office operations, the batch is to be received and collected by the Muenster Post Office staff and recorded, then delivered to the Village administration to have charitable receipts created all in one batch per year, be accepted.

MOTION CARRIED

9:20 pm Kim Fetter returned to chambers after the discussion and resolution vote was completed regarding the Muenster Post Office.

Res 2025-097

RAILWAY STREET TEMPORARY CLOSURE FOR TWINKLE TOUR 2025

Moved by: Shauna Ilg

Seconded by: Karl Senko

THAT the Village of Muenster as per Section 14 of *The Municipalities Act* allow temporary closure of Railway Street in Muenster on Sunday, December 13, 2025 from 10:00 am until Sunday December 13, 2025 at 10:00 pm to allow for Family activities and horse drawn sleigh rides hosted by the Muenster Hotel and Northland Rec Supply to take place in conjunction with the Annual Muenster Twinkle Tour, be accepted.

MOTION CARRIED

Res 2025-098

JUNE COUNCILLOR REMUNERATION

Moved by: Karl Senko

Seconded by: Shauna Ilg

THAT the Village of Muenster payout Councillor meeting remuneration in June 2025 and December 2025, be accepted.

MOTION CARRIED

Res 2025-099

MUENSTER COOPERATIVE CHILDCARE CENTER LOCATION

Moved by: Karl Senko

Seconded by: Benji Szautner

THAT the Village of Muenster recind previous resolutions regarding the location of the Muenster Cooperative Childcare center and confirm that as of May 21, 2025 the construction of the new facility will occur at #104 and #105 Railway St, be accepted.

MOTION CARRIED

Res 2025-100

NUISANCE ABATEMENT AND ANIMAL CONTROL OTR:

Moved by: Benji Szautner

Seconded by: Karl Senko

THAT COUNCIL recognizes the nuisance abatement and animal control order to remedy sent May 15, 2025 to #504 college, be approved.

MOTION CARRIED

Res 2022-101

SUMMER STUDENT

Moved by: Kim Fetter

Seconded by: Shane Haeusler

THAT the Village of Muenster hire Bennet Maier for the 2025 summer student position under the Canada Summer Jobs Grant for 30 hours per week at a rate of \$18 per hour during July and August, be accepted.

MOTION CARRIED

Res 2025-102

SAMA CERTIFICATE

Moved by: Karl Senko

Seconded by: Shauna Ilg

THAT the Village of Muenster acknowledge the receipt of the 2025 Sama Compliance statement, be accepted.

MOTION CARRIED

Res 2025-103

WUQWATR WATERSHED TERMINATION:

Moved by: Shane Haeusler

Seconded by: Karl Senko

THAT COUNCIL recognizes the FORMAL termination of the WUQWATR WATERSHED AS OF May 2025.

MOTION CARRIED

Res 2025-104

Watershed LCDBWA – No Order in Council on Gov Record :

Moved by: Shauna Ilg

Seconded by: Shane Haeusler

THAT COUNCIL recognizes the email correspondence from the **Government of Saskatchewan, Deanna Schmidt**, Cabinet Secretariat, of the Executive Council, confirming that there is no record (Order of Council) on file which lists the Village of Muenster as a member of the **LCDBWA** Water Association as of May 2025, be accepted.

MOTION CARRIED

Res 2025-105

CHIP AND SEAL ROAD SURFACING DEBENTURE

Moved by: Benji Szautner

Seconded by: Kim Fetter

THAT application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of One Hundred and Fifty Thousand (\$150,000), in 2025 repayable over a period of 5 years, for the purpose of the Chip and Seal Road Surfacing Project.

Debentures to be repayable so that the principal and interest are combined and made payable in equal annual instalments during the term of the securities, interest at a rate of 3.54 per centum, per annum, payable at least annually.

MOTION CARRIED

Res 2025-106

BYLAW 2/2023 -TAX DISCOUNT BYLAW

Moved by: Karl Senko

Seconded by: Shauna Ilg

THAT Bylaw No. 2/2023 – A Bylaw which provides for tax discount rates, remain in effect for the 2025 tax year, establishing a 5% discount in effect on the municipal portion of taxes if paid by the end of June 2025 and a 2.5% discount in effect on the municipal portion of taxes if paid by the end of August 2025 and a 10% interest charge on any arrears if unpaid by December 31, 2025.

MOTION CARRIED

Res 2025-107

BYLAW 7/2025 -BASE TAX BYLAW and MILL RATE BYLAW

a)

Moved by: Kim Fetter

Seconded by: Karl Senko

THAT Bylaw No. 7/2025 – A Bylaw which provides for base tax for different classes of properties, be read for the first time.

MOTION CARRIED

b)

Moved by: Shane Haeusler

Seconded by: Benji Szautner

THAT Bylaw No. 7/2025 – A Bylaw which provides for base tax for different classes of properties, be read for the second time.

MOTION CARRIED

c)

Moved by: Shauna Ilg

Seconded by: Kim Fetter

THAT Bylaw No. 7/2025 – A Bylaw which provides for base tax for different classes of properties, be given three readings at this meeting.

MOTION CARRIED UNANIMOUSLY

d)

Moved by: Karl Senko

Seconded by: Shane Haeusler

THAT Bylaw No. 7/2025 – A Bylaw which provides for base tax for different classes of properties, be read for the third time and adopted.

MOTION CARRIED

Res2025- 108

ADJOURNMENT

Moved by: Kim Fetter

Seconded by: Benji Szautner

THAT this meeting now adjourn at 10:12 pm.

MOTION CARRIED

MAYOR – SHAUNA ILG

ADMINISTRATOR – JAN SYLVESTRE

Acct Payable Cheques Payable

Ch 9766	2025-04-17	Humboldt Home Hardware	35.47	Shop
Ch 9767	2025-04-17	Kramer Plumbing and Heating L	272.92	Back
Ch 9768	2025-04-30	Jason Blechinger	315.00	Wate
Ch 9769	2025-04-30	Alice Gaspar	441.28	Hour
Ch 9770	2025-04-30	Jan Sylvestre	4,483.88	Hour
Ch 9771	2025-04-30	Fischer, Kycler	128.00	12 H
Ch 9772	2025-04-30	Newberry, Payge	2,334.80	Hour
Ch 9773	2025-04-30	Vanderveen, Nick	4,297.77	Salar
Ch 9774	2025-04-30	Shauna Ilg	487.60	Mayr
Ch 9775	2025-04-30	Korte, Glenn	470.00	Pers
Ch 9776	2025-05-09	Shauna Ilg	25.62	Shan
Ch 9777	2025-05-21	Reva Bauer	67.80	Wate
Ch 9778	2025-05-21	Gibney, Jade	4.46	Wate
Ch 9779	2025-05-21	Allinson, Laura	300.00	#314
Ch 9780	2025-05-22	Courageous Companions Cana	334.95	Cour
Ch 9781	2025-05-22	Golden West Broadcasting Ltd.	787.50	SAM
Ch 9782	2025-05-22	Hogemann, Dustin	1,000.00	Reim
Ch 9783	2025-05-22	Humboldt Home Hardware	79.30	Shop
Ch 9784	2025-05-22	Information Services Corp.	30.00	Title
Ch 9785	2025-05-22	Office Experts Pro	272.23	Box
Ch 9786	2025-05-22	QwiK Signs & Digital Print	130.00	Spra
Ch 9787	2025-05-22	REACT Waste Management Dis	2,206.26	REA
Ch 9788	2025-05-22	SaskWater	10,758.89	Sask
Ch 9789	2025-05-22	Saskatchewan Health Authority	3,214.25	Weel
Ch 9790	2025-05-22	Saskatchewan Research Counc	354.90	Wate
Ch 9791	2025-05-22	Success Office Systems	566.20	Cont
Ch 9792	2025-05-22	SUMA	643.13	Xpre
Ch 9793	2025-05-22	Jan Sylvestre	24.40	2 To
Ch 9794	2025-05-22	Office Experts	61.18	Bind

Acct Payable Online Banking Payments

OB 2025-031	2025-04-30	M.E.P.P.	2,811.70	Pension Cc
OB 2025-032	2025-04-30	Receiver General	6,246.04	Staff Payro
OB 2025-033	2025-04-30	S.U.M.A.	1,493.06	Benefits
OB 2025-034	2025-05-22	SaskEnergy	554.15	Lift Stn Hea
OB 2025-035	2025-05-22	SaskPower	2,755.27	306 Railwa
OB 2025-036	2025-05-22	SaskTel	284.14	WTP Phon
OB 2025-037	2025-05-14	Humboldt Co-operative Associa	207.44	Paper Tow
OB 2025-038	2025-05-22	Affinity MasterCard	779.85	May Stater
OB 2025-039	2025-05-22	Brockman Enterprises Ltd.	414.75	Crushed gr

Correspondence

Source of Correspondence	Description	
REACT	Annual General Meeting minutes for January 29, 2025, February 18, 2025, and April 30, 2025.	
Milton Friesen	“Consulting Support for Saskatchewan Villages and Towns” At no cost of the municipality, he is willing to have an initial conversation to explore community needs and whether his experience and skills would be useful. This implies no obligation on the municipals part.	
Muenster Public Library	Monica Kiefer sent some information for the new council on the Muenster Library.	
CN	A report on the dangerous goods that was transported through Muenster in 2025/01/01 to 2025/03/31	
REACT	May Newsletter	
Saskatchewan Federation of Police Officers	Preparation for the 18 th Annual digital Crime Prevention Guide – this year focusing on Child Abuse has begun.. They emailed to see if we would like to support them by purchasing an ad. In the past we have supported them by having an ad 1/8 black and white.	
Government of Saskatchewan	Updates from the Building and Technical Standards. April 16, <i>The Building Code Amendment Regulations, 2025</i> took place. The document has some information on the new Regulations.	
Federation of Canadian Municipalities	Our application has been approved for a grant of \$70,000 for the Climate Risk Assessment. Ms. Hidalgo will contact in the future to finalize agreement. Do not make any statements or any public form of communication unless reporting to municipal council. Wait until a media announcement has been made by FCM and the Government of Canada.	
Frerichs	Dust Issue	
Sama	Compliance Certificate	