

VILLAGE OF MUENSTER
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
WEDNESDAY, JUNE 18, 2025

PRESENT: Mayor: Shauna Ilg
Councillors: Karl Senko
Benji Szautner
Kim Fetter
Shane Haeusler

Administrator: Jan Sylvestre
Foreman: Nick Vanderveen present 6:30 – 9:00 pm

Res 2025-109

CALL TO ORDER:

Deputy Mayor Shauna Ilg called the meeting to order at _6:38 p.m.

Res 2025-110

AGENDA:

a) **Moved by:** Benji Szautner
Seconded by: Kim Fetter
THAT the agenda, as amended, all in favour, be approved.

MOTION CARRIED

Res 2025-111

MINUTES:

Moved by: Karl Senko
Seconded by: Kim Fetter
THAT the minutes of the **Regular Meeting** of Council held on Wed May 21, 2025, be approved.

MOTION CARRIED

Res 2025-112

FINANCIAL REPORTS:

a) **Moved by:** Karl Senko
Seconded by: Benji Szautner
THAT the Statement of Financial Activities and Balance Sheet for the month of May, 2025 be approved as presented by the Administrator.

MOTION CARRIED

b) **Moved by:** Benji Szautner
Seconded by: Karl Senko
THAT the Accounts Payable, as per attached listing with the exception of Catterall & Wright and LCDBWA invoices, be approved for payment.

MOTION CARRIED

Res 2025-113

CORRESPONDENCE:

Moved by: Shauna Ilg
Seconded by: Shane Hauesler
THAT the correspondence as per attached listing, having been reviewed, be accepted.

MOTION CARRIED

Res 2025-114

REPORTS:

Moved by: Benji Szautner

Seconded by: Kim Fetter

THAT the following reports be received as information:

- Administrator Report – Jan Sylvestre
- Village Foreman Report – Nick Vanderveen

MOTION CARRIED

Res 2025-115

LOT CONSOLIDATION #104 AND #105 RAILWAY STREET:

Moved by: Karl Senko

Seconded by: Benji Szautner

THAT the Village of Muenster hereby consents to and approves the application for consolidation of the following parcels:

Lot 8-Blk/Par C-Plan 82H04895 Ext 0

Lot 9-Blk/Par C-Plan 82H04895 Ext 0

be accepted.

MOTION CARRIED

Res 2025-116

BYLAW NO. 4/2025 – OFFICIAL COMMUNITY PLAN

a)Moved by: Benji Szautner

Seconded by: Shauna Ilg

THAT Bylaw No. 4/2025 – A Bylaw which provides a guide for the vision of the community of Muenster, including the long-term physical land use, environmental, economic, social, and cultural development of the municipality, be read for the second time and adopted.

MOTION CARRIED

c)Moved by: Kim Fetter

Seconded by: Karl Senko

THAT Bylaw No. 4/2025 – A Bylaw which provides a guide for the vision of the community of Muenster, including the long-term physical land use, environmental, economic, social, and cultural development of the municipality, be given three readings at this meeting and adopted.

MOTION CARRIED UNANIMOUSLY

d)Moved by: Shane Haeusler

Seconded by: Benji Szautner

THAT Bylaw No. 4/2025 – A Bylaw which provides a guide for the vision of the community of Muenster, including the long-term physical land use, environmental, economic, social, and cultural development of the municipality, be read for the third time and adopted.

MOTION CARRIED

Res 2025-117

BYLAW NO. 5/2025 – ZONING BYLAW

a)Moved by: Benji Szautner

Seconded by: Shauna Ilg

THAT Bylaw No. 5/2025 – A Bylaw which controls the use of land, provides for the amenity of the area, and promotes health, safety, and general welfare of community members, be read for the second time and adopted.

MOTION CARRIED

c)Moved by: Kim Fetter

Seconded by: Karl Senko

THAT Bylaw No. 5/2025 – A Bylaw which controls the use of land, provides for the amenity of the area, and promotes health, safety, and general welfare of community members, be given three readings at this meeting and adopted.

MOTION CARRIED UNANIMOUSLY

d)Moved by: Shane Haeusler

Seconded by: Benji Szauner

THAT Bylaw No. 5/2025 – A Bylaw which controls the use of land, provides for the amenity of the area, and promotes health, safety, and general welfare of community members, be read for the third time and adopted.

MOTION CARRIED

Res 2025-118

#110 RAILWAY STREET DEVELOPMENT PERMIT :

Moved by: Benji Szuatner

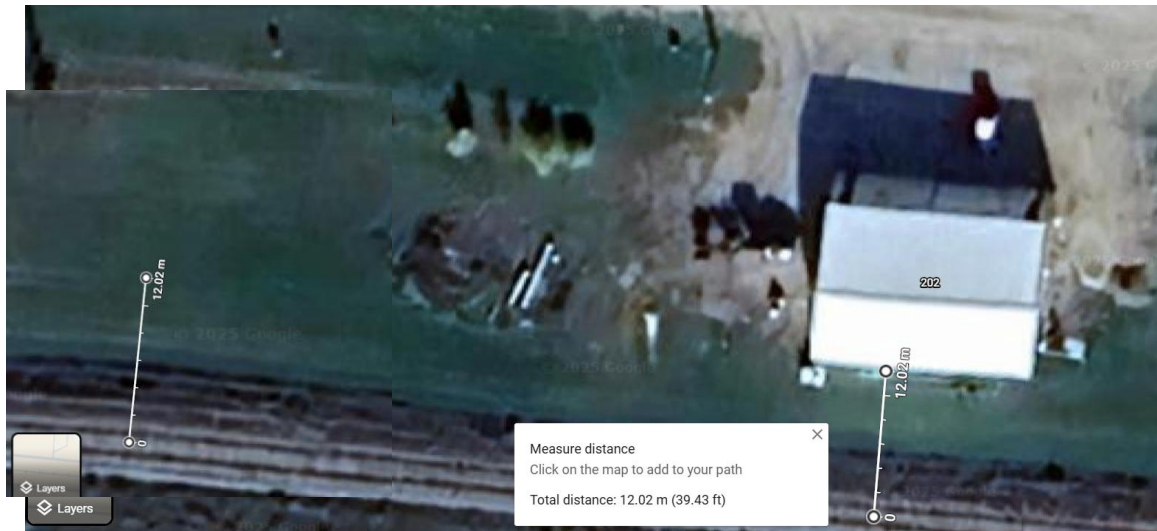
Seconded by: Shauna Ilg

THAT the Village of Muenster conditionally approve the application for development for #110 Railway Street with terms including the following;

-initial construction of a 6' tall chain link fence with privacy strips or its equivalent for privacy.

- comply with the Nuisance Bylaw and maintain grass/weeds within parcel and around fence exterior

-abide by the CN right of way requirements to keep free and clear 40' from the center line of the railroad to the fence line.



-, be accepted.

MOTION CARRIED

Res 2025-119

SAMA CERTIFICATE OF CONFIRMATION.

Moved by: Kim Fetter

Seconded by: Shauna Ilg

THAT the Village of Muenster acknowledge receipt of the 2025 Sama Certificate of Confirmation, be accepted.

MOTION CARRIED

Res 2025-120

ARC GIS

Moved by: Benji Szautner

Seconded by: Shane Haeusler

THAT the Village of Muenster approve of added administrative assistant time equivalent to approximately 8 hours per month on a temporary basis to assist the Public Works Foreman with asset data entry into the ARC GIS online software program , be accepted.

MOTION CARRIED

Res 2025-121

#7 MAIN BAY SURFACE DRAINAGE SWALE

Moved by: Karl Senko

Seconded by: Shane Haeusler

THAT the Village of Muenster approve of the drainage swale project outline as presented and propose an easement on the residential property to enable swale maintenance , be accepted.

MOTION CARRIED

Res 2025-122

COMMUNITY MEETING

Moved by: Shauna Ilg

Seconded by: Shane Haeusler

THAT the Village of Muenster host an open community meeting to provide the public with the status of the current strategic plan, education on Muenster's municipal budget and gather feedback on future development options in the community on Sept 9, 2025 at 7:00 pm at the Muenster School Gymnasium, be accepted.

MOTION CARRIED

Res 2025-123

TRAFFIC SAFETY COMMITTEE

Moved by: Kim Fetter

Seconded by: Benji Szautner

THAT the Village of Muenster form a subcommittee of council including ~ 2 councillors and 3 community members, Administrator and Public Works Foreman for the purpose of assessing traffic flow, speed control, pedestrian traffic and vehicle weights, including sleds, atv's and service vehicles, be accepted.

MOTION CARRIED

Res2025- 124

ADJOURNMENT

Moved by: Shauna Ilg

Seconded by: Kim Fetter

THAT this meeting now adjourn at 10:25 pm.

MOTION CARRIED

MAYOR – SHAUNA ILG

ADMINISTRATOR – JAN SYLVESTRE

Acct Payable Cheques Payable start at and include 9795

Ch 9795	2025-05-31	Jason Blechinger	350.00	Wa
Ch 9796	2025-05-31	Alice Gaspar	57.56	Hoi
Ch 9797	2025-05-31	Maier, Bennett	399.93	Lat
Ch 9798	2025-05-31	Jan Sylvestre	3,962.96	Hoi
Ch 9799	2025-05-31	Newberry, Payge	1,812.88	Hoi
Ch 9800	2025-05-31	Vanderveen, Nick	4,297.77	Sal
Ch 9801	2025-05-31	Shauna Ilg	487.60	Ma
Ch 9802	2025-06-11	Fetter, Kim	1,687.50	Co
Ch 9803	2025-06-11	Haeusler, Shane	725.00	Co
Ch 9804	2025-06-11	Shauna Ilg	1,565.60	Co
Ch 9805	2025-06-11	Karl Senko	1,000.00	Co
Ch 9806	2025-06-11	Szautner, Benji	700.00	Co
Ch 9807	2025-06-19	Golden West Broadcasting Ltd.	1,108.80	Ma
Ch 9808	2025-06-19	NSC Minerals Ltd.	11,730.73	Du
Ch 9809	2025-06-19	Payge Newberry	14.69	Re
Ch 9810	2025-06-19	REACT Waste Management Dis	2,200.66	RE
Ch 9811	2025-06-19	SaskWater	11,857.95	Sa
Ch 9812	2025-06-19	Saskatchewan Health Authority	92.00	We
Ch 9813	2025-06-19	TSL Mechanical	4,828.50	Dec
Ch 9814	2025-06-19	Sask. Workers Compensation E	3,848.48	June
Ch 9815	2025-06-19	Wheeler's Wholesale Ltd.	31.64	Lawr

Acct Payable Online Banking Payments start at and include OB 2025-040

OB 2025-040	2025-05-30	M.E.P.P.	2,994.88	Pensi
OB 2025-041	2025-05-30	Receiver General	5,599.76	Staff I
OB 2025-042	2025-05-30	S.U.M.A.	1,493.06	Benef
OB 2025-043	2025-06-11	Receiver General	143.80	Coun
OB 2025-044	2025-06-19	Humboldt Co-operative Associa	247.34	Office
OB 2025-045	2025-06-19	S&R Vac Services	979.20	Vac N
OB 2025-046	2025-06-19	SaskEnergy	382.60	WTP
OB 2025-047	2025-06-19	SaskPower	2,210.63	Office
OB 2025-048	2025-06-19	SaskTel	288.78	WTP

Correspondence	Description
Saskatchewan Baseball Hall of Fame & Museum	Newsletter
Humboldt & District Chamber of Commerce	Young Entrepreneur Bursary Program
Saskatchewan Assessment Management Agency (SAMA)	Includes Certificate of Confirmation
Humboldt & District Chamber of Commerce	June 2025 Newsletter.
Mid-Sask Municipal Alliance (MSMA)	Want a membership? Now charging \$20.00 (was free).
Employment and Social Development Canada	Enabling Accessibility Fund (EAF) – Payge is interested
Municipal Tax Tools	4 year term to integrate sama's revaluation values for dif property
Childcare updated Site Map and Drawings	For property 104 and 105 railway st.